



## MINUTES

### City Council Regular Meeting

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6:00 PM - Tuesday, March 10, 2020

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes summarize the council meeting and documents any actions taken by the council.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

### CALL TO ORDER

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Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

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### ROLL CALL

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Councilmembers Present:

*Pam Pruitt, Mayor*

*Brian Holtzclaw, Mayor Pro Tem*

*Vince Cavaleri, Councilmember*

*Mike Todd, Councilmember*

*Mark Bond, Councilmember*

*John Steckler, Councilmember*

*Stephanie Vignal, Councilmember*

Councilmembers Absent:

### AUDIENCE COMMUNICATION

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- A. No public comments on items on or not on the agenda were given.

### PRESENTATIONS

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- B. East-West Corridor Study and Light Rail Station Area Planning (Growth Management Act Planning)  
*(Gina Hortillosa, Director of Public Works and Development Services; Tom Rogers, Planning Manager; Jay Larson, Transportation Coordinator for Snohomish County)*

Gina Hortillosa provided Members of Council with an overview of Growth Management Act (GMA) transportation and land use planning efforts conducted by Snohomish County for land within the Southwest Urban Growth Area (SWUGA). Presented at the

meeting are the results and recommendations from two studies. The results of these studies have not yet been adopted in the Snohomish County Comprehensive Plan. The main intention for the presentation is to do the following:

1. Build General Awareness
2. Provide more information in context in order to understand and create a Vision Statement for the Mill Creek Subarea Study & Comprehensive Update 2023.

This was the second presentation to Council, as per their request, to obtain additional background information on issues related to growth that could affect the Mill Creek Boulevard Subarea.

To give your feedback to Snohomish County about these transportation issues go to the online survey by [clicking here](#) or at <https://content.govdelivery.com/accounts/WASNOHOMISHCO/bulletins/280208c>. Survey is open until April 26, 2020.

Council engaged in a discussion and Q&A.

## **PUBLIC HEARING**

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- C. The Public Hearing from March 3, 2020 has been extended to the March 10, 2020 City Council Meeting to receive updates from City Staff. Mayor Pruitt opened the Public Hearing for Council discussion and updates at 7:12 p.m. City Manager Ciaravino and City Staff are exploring alternatives to save money.

Mayor Pruitt will extend the Public Hearing for Council discussion to the March 24th, 2020 City Council Regular Meeting.

## **NEW BUSINESS**

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- D. Surface Water Aging Infrastructure (2020 Grade C Pipe Repairs) – Award Construction Contract  
*(Gina Hortillosa, Director of Public Works and Development Services; Matthew Feeley, Supervising Engineer)*

Gina Hortillosa briefed City Council on the City's Surface Water Capital Program. Currently, pipes with a minimum diameter of 18 inches could potentially fail and have a negative effect on life, property or a combination of both. Matthew Feeley Supervising Engineer provided Council with a technical overview of the 2020 Grade C Pipe Repair project as well as a timeline review of the Surface Water Program Schedule. The project was advertised in January 2020. The City received three (3) bids. Staff checked references and confirmed that Allied Trenchless is the lowest responsible bidder with the total estimate not to exceed \$582,900. The total construction budget is \$741,190.

Council engaged in a discussion and Q&A.

**Councilmember Cavaleri made a motion to authorize the City Manager to execute a contract with Allied Trenchless of Chelan, WA for the construction of**

**the Surface Water Aging Infrastructure (2020 Grace C Pipe Repairs) Project in an amount not to exceed \$582,900.00. Councilmember Steckler seconded the motion.**

**The motion passed unanimously.**

#### **CONSENT AGENDA**

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- E. Approval of Checks #61547 through #61593 and ACH Wire Transfers in the Amount of \$154,984.54  
*(Audit Committee: Councilmember Vignal and Councilmember Todd)***
- F. Payroll and Benefit ACH Payments in the Amount of \$230,868.07  
*(Audit Committee: Councilmember Vignal and Councilmember Todd)***
- G. City Council Meeting Minutes of March 3, 2020**

**Councilmember Vignal made a motion to approve the consent agenda.**

**Councilmember Todd seconded the motion.**

**The motion passed unanimously.**

#### **REPORTS**

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##### **H. Mayor/Council**

**Mayor Pruitt reported that she and Councilmember Steckler will be meeting with the Communications and Marketing Department at the end of the week.**

**Councilmember Steckler reported that Kirkland Performing Arts Center will be coming to the April 7th, 2020 City Council meeting to present to Council the Center's potential use for the space at the Dobson Remillard Property.**

**Councilmember Cavaleri reported that Ethan Thong was the City of Mill Creek Nominee for the 2020 AWC Scholarship.**

**Councilmember Vignal added to Councilmember Cavaleri's report regarding the candidates for the AWC applicants and commended the students who applied for this year. She also thanked the City Manager and City Staff on the work performed during weekend hours for Passport service in light of the coronavirus (COVID19) pandemic.**

**Mayor Pro Tem Holtzclaw wanted to thank the Council's support Nathan's Eagle Scout project. Nathan was present to thank the Council personally and invited members of Council to ask any questions regarding a project of building raised beds at a Mill Creek Elementary school on April 18th.**

**Councilmember Todd reiterated Councilmember Vignal's comments regarding the City's Passport Service and noted the new impressive protocols put in place during weekend hours to ensure safety for our residents as well as City staff in light of the public health crisis.**



Councilmember Todd asked what efforts are being made to help support the efforts of the Census Campaign and what action may be needed by Members of Council regarding reaching out to potential stakeholder for the April 7th City Council Study Session Meeting in order for organizations to have the opportunity to express their ideas for the Dobson Remillard Property.

Councilmember Todd commented on how it is important to give the community information regarding the transportation plans throughout the county.

City Manger Ciaravino reported that he had met with Mike Kidd in supporting the census campaign. He also reported that he will follow up with Councilmembers regarding contact information for potential stakeholder who would like to present during the April 7, 2020 City Council Meeting study session. Manager Ciaravino also reported that a new competent Finance Director is coming onboard at the City of Mill Creek pending logistics and will update City Council accordingly.

- I. City Manager
  - Council Planning Schedule
- J. Staff
  - Report, etc.

#### **AUDIENCE COMMUNICATION**

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Public comments on items on or not on agenda.

- K. City of Mill Creek resident Barbara Heidel commended staff on the presentation on the East - West Corridor and shared her views on mass transportation. Ms. Heidel encouraged citizens to use mass transit.

#### **RECESS TO EXECUTIVE SESSION**

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- L. City Council recessed into Executive Session at approximately 7:52 p.m. to discuss potential litigation with legal counsel per RCW 42.30.110(1)(i) for 15 minutes. Members of Council returned to regular session at 8:24 p.m. No action was taken.

#### **ADJOURNMENT**

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With no objection, Mayor Pruitt adjourned the meeting at 8:24 p.m.

  
Pam Pruitt, Mayor



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Naomi Fay, Interim City Clerk